

**Heber City Corporation  
City Council Meeting**

**January 2, 2014**

**7:00 p.m.**

**REGULAR MEETING**

The Council of Heber City, Wasatch County, Utah, met in **Regular Meeting** on January 2, 2014, in the City Council Chambers at 75 North Main Street, Heber City, Utah.

**Present:**

Mayor

David R. Phillips

Council Members

Robert Patterson

Alan McDonald

Benny Mergist

Jeffery Bradshaw

Erik Rowland

**Also Present:**

City Manager

Mark K. Anderson

Planning Director

Anthony Kohler

Chief of Police

David Booth

Deputy Recorder

Amanda Anderson

**Others Present:** Paul Boyer, Greg Ogden, Todd Cates, Heidi Franco, Kelleen Potter, and others whose names were illegible.

Mayor Phillips opened the meeting and welcomed those in attendance.

**Pledge of Allegiance:** Council Member Benny Mergist

**Prayer:** Mayor David Phillips

**Minutes:** December 5, 2013 Work and Regular Meetings

Council Member Patterson moved to approve the above listed minutes. Council Member Bradshaw made the second. Voting Aye: Council Members Patterson, McDonald, Mergist, Bradshaw, and Rowland. Voting Nay: None.

1 ***OPEN PERIOD FOR PUBLIC COMMENT***

2  
3 Mayor Phillips opened the meeting, welcomed those in attendance and noted this was the last  
4 City Council meeting he would conduct as Mayor. He opened the floor for public comments and  
5 none were given.  
6

7 **Greg Ogden, CPA, Presentation of Audit Report for Fiscal Year 2012-2013:** Ogden took the  
8 floor to discuss the results of the audit. He noted that there was a change in the appearance of  
9 the audit reports due to the change in computer software from Caselle to Pelorus. Due to this  
10 change, the auditor no longer drafted the financial statements, as Pelorus handled that aspect  
11 instead. Ogden stated the General Fund balance had been raised to 25% and that the excess  
12 funds would be used in the upcoming year so there was no problem there. The State Auditor had  
13 made some recent changes as to how cities handle charging themselves for their own services.  
14 This change would result in the City billing itself for the installed meters that were not being  
15 used. Ogden stated the City would need to hold a Public Hearing each year to explain it was not  
16 the City's policy to charge itself for city services and this would keep the City in compliance  
17 with the recent changes. Ogden recommended holding the Public Hearing in conjunction with  
18 the Budget Public Hearing. Notification would need to be sent to each utility user with regard to  
19 the Public Hearing, which would be more cost-effective than the other option of installing the  
20 water meters. Ogden stated that there was a report that needed to be sent to the State Treasurer  
21 twice a year and two small accounts were left out of this report and the two accounts had since  
22 been closed. Mark Anderson, City Manager, explained to the Council that the Veteran's  
23 Memorial Donation Fund was one of the accounts and the other was a Money Market account at  
24 Wells Fargo and both accounts had been closed prior to the audit. A financial statement website  
25 from the State Auditor's office required cities with a budget in excess of \$1 million to post their  
26 financial statements periodically throughout the year. They then had auditors test that what was  
27 posted on the website by various cities, matched what was on that city's financial statements. In  
28 the switch from Caselle to Pelorus, six months' of financial information was posted, rather than  
29 the required 12 months, and the six months' of information that was posted did not coincide with  
30 the City's financial records. It was noted that Pelorus agreed to be in compliance with the  
31 posting requirements from this point forward and would make sure the year end postings  
32 matched. Ogden explained to the City Council that open meeting and public meeting training  
33 was required every year to ensure that every member of the Council had received the proper  
34 training. Ogden then reviewed the financial statement with the Council (please refer to  
35 materials). Ogden stated he was happy to answer any questions the Council may have in the  
36 future.  
37

38 **Approve Red Ledges, Phase 1 R, a 38 Lot Subdivision:** Tony Kohler took the floor and stated  
39 that the Planning Commission, at their December 12, 2013 meeting, had recommended to  
40 approve this subdivision. There were changes made and the Planning Commission felt the

1 changes were for the better. The Planning Commission had also asked Red Ledges to amend  
2 their Master Plan Agreement and the changes would be brought to the Council within the next  
3 couple of months. Council Member McDonald asked about the bypass and when it would be  
4 completed. Kohler stated he had communicated with Red Ledges and Stone Creek and they  
5 were working on this. Mayor Phillips asked for any questions or comments from the Council.  
6

7 Council Member Patterson made a motion to approve Red Ledges, Phase 1 R, a 38 Lot  
8 Subdivision. Council Member Bradshaw made the second. Voting Aye: Council Members  
9 Patterson, McDonald, Mergist, Bradshaw, and Rowland. Voting Nay: None.  
10

11 **Approve Plat Amendment/Lot Split for Phase 1, Lot 39, Red Ledges Subdivision:** Council  
12 Member McDonald made the motion to approve the Plat Amendment/Lot Split for Phase 1, Lot  
13 39, Red Ledges Subdivision. Council Member Patterson made the second. Voting Aye:  
14 Council Members Patterson, McDonald, Mergist, Bradshaw, and Rowland. Voting Nay: None.  
15

16 **Review Proposed Airport Development Plan Project List:** Mayor Phillips explained that this  
17 was an annual look at the five-year CIP. He then turned the time over to Mark Anderson.  
18 Anderson explained that annually the FAA, in conjunction with UDOT Aeronautics, looked at  
19 their program and future grant funds and then sent that to airports for review. The wrong  
20 document was sent to Anderson initially. Anderson had asked about the conflicting information  
21 he had received and it was discovered that the wrong documents had been sent. The Airport  
22 Board was able to review the correct documents and accepted what was proposed for future  
23 projects that would be funded with State and Federal grants. Mayor Phillips voiced his thoughts  
24 on the subject. Council Member McDonald asked about the rehab at the airport that had already  
25 been approved by the City Council and Anderson stated the design was more than 50%  
26 complete. Mayor Phillips asked for additional thoughts from the Council and no further  
27 comments were made. Anderson recommended the Council support what had been presented.  
28

29 Council Member Patterson moved to approve the proposed Airport Development Plan project  
30 list. Council Member Rowland made the second. Mayor Phillips asked for any discussion.  
31 Council Member McDonald commented that because the study would be done in 2015 it did not  
32 commit the City to the expansion parts of the development plan project list and that this was a  
33 matter of the rehab, which had already been committed to and approved of, and the updating of  
34 the Master Plan without any commitment to expand the airport. Council Member Patterson  
35 asked about the helipad changes and Anderson stated these changes had been made.  
36

37 Voting Aye: Council Members Patterson, McDonald, Mergist, Bradshaw, and Rowland. Voting  
38 Nay: None.  
39

1 Mayor Phillips asked for any comments Heidi Franco and/or Kelleen Potter would like to make  
2 and Franco asked about board assignments and the retreat. Mayor Elect McDonald stated he  
3 would meet with Anderson next week and present from there. Anderson stated Mayor Elect  
4 McDonald, Chief Booth and himself were going to St. George to present to the CIB board on  
5 Thursday, January 9, 2014 and stated the board would decide at that time if the funds would be  
6 available for a public safety facility. Anderson also stated the packets would be delayed due to  
7 the CIB trip and would be delivered Monday, January 13, 2014.

8  
9 With no further business to discuss in the Regular Meeting, Council Member Patterson made a  
10 motion to move into Closed Session at 7:35 p.m. to approve Closed Meeting Minutes. Council  
11 Member Rowland made the second. Voting Aye: Council Members Patterson, McDonald,  
12 Mergist, Bradshaw, and Rowland. Voting Nay: None.

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14 The Council adjourned from Closed Session at 7:37 p.m.

15  
16 With no further business to discuss Council Member Mergist made a motion to adjourn the  
17 Regular Meeting. Council Member Rowland made the second. Voting Aye: Council Members  
18 Patterson, McDonald, Mergist, Bradshaw, and Rowland. Voting Nay: None.

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20 The meeting was adjourned.

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Amanda Anderson  
Deputy Recorder